

POMPTON LAKES BD OF ED-03104230 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status	
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	POMPTON LAKES BD OF ED-03104230	126	03/02/2026	CAP Accepted	
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 02/06/2026 08:18 AM					
	CAP Accepted					
	Corrective Action Plan: Submitted by Viviana Serrano 01/30/2026 02:44 PM					
	Applications number 50 and number 1, 1/21/2026 called family and obtained last four of SS#. Application updated, initialed and dated. Form #255 completed and sent to family. Copy of form kept on file. Will be more observant when reviewing applications for completion. Moving forward, highlighted all required areas on a sample application to use when checking received applications for completion.					
Corrective Action History	Flagged by Katie Hunter 01/29/2026 01:18 PM					
	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.					
	Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	POMPTON LAKES BD OF ED-03104230	133	03/02/2026	CAP Accepted
	Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 02/06/2026 08:17 AM				
CAP Accepted						
Corrective Action Plan: Submitted by Viviana Serrano 01/30/2026 02:44 PM						
Corrected Eligibility Status by changing in OnCourse from DC Medicaid Reduced to SNAP Free on 1/21/2026. Medicaid Reduced effective 7/16/2025. Program update as of 10/15/2025 changed from DC Medicaid Reduced to SNAP Free. Form# 255 completed and mailed to family. Copy of form on file.Moving forward Program Update in SNEARS will be checked routinely to ensure eligibiity changes are current.						
Corrective Action History	Flagged by Katie Hunter 01/29/2026 01:22 PM					
	Documentation for students directly certified as SNAP, TANF and foster is required. Certification errors were found during the State Agency review of documentation for directly certified students. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all direct certification errors recorded. The completed SFA-1 must be uploaded in Documents within the deadline to complete corrective action. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Corrective Action must be applied SFA-wide.					
	Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	POMPTON LAKES BD OF ED-03104230	137	03/02/2026	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status	
Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 02/06/2026 08:17 AM					
	CAP Accepted					
	Corrective Action Plan: Submitted by Viviana Serrano 01/30/2026 02:43 PM					
	Corrected Eligibility Status by changing in OnCourse from DC Medicaid Reduced to SNAP Free on 1/21/2026. Medicaid Reduced effective 7/16/2025. Program update as of 10/15/2025 changed from DC Medicaid Reduced to SNAP Free. Form# 255 completed and mailed to family. Copy of form on file.Moving forward Program Update in SNEARS will be checked routinely to ensure eligiibity changes are current.					
Corrective Action History	Flagged by Katie Hunter 01/29/2026 01:22 PM					
	Eligibility determinations must be correctly transferred from the source document (applications, DC documentation) to the benefit issuance documents (e.g. tickets, master eligibility list, rosters, POS system). A test of the benefit issuance system compared to the benefit issuance documentation reviewed indicated certified eligibility was transferred incorrectly. All discrepancies were recorded on the Eligibility Certification and Benefit Issuance Error Worksheet (SFA-1). Correct the errors indicated and record the date of correction in the CA. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.					
	Verification	Verification (On-Site Assessment Tool) (207H)	POMPTON LAKES BD OF ED-03104230	213	03/02/2026	CAP Accepted
	Corrective Action History	Corrective Action Plan: Accepted by Katie Hunter 02/06/2026 08:16 AM				
CAP Accepted						
Corrective Action Plan: Submitted by Viviana Serrano 01/30/2026 02:43 PM						
Form #244 was sent to the family, application #5, on 01/21/2026. This form will be used in future Verification results communication.						
Corrective Action History	Form #244 was sent to the family, application #47, on 01/21/2026. The results form will be used in future Verification results communication.					
	Flagged by Katie Hunter 01/29/2026 01:22 PM					
	The SFA's notice of adverse action must contain all required information, including notification of appeal rights. It is strongly suggested the SFA use "Verification Results Letter" (Form 244). Explain, in detail, the specific steps that will be taken to meet the requirements and measures taken to ensure that the finding will not reoccur in the future. Indicate the date of implementation.					
	Maintenance of Non-Profit School Food Service Account	Maintenance of Non-Profit School Food Service Account (Off-Site Assessment Tool) (700H)	POMPTON LAKES BD OF ED-03104230	701	03/31/2026	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lisa Garland 04/01/2026 09:58 AM CAP Accepted				
	Corrective Action Plan: Submitted by Angela Spasevski 03/25/2026 02:36 PM Good afternoon, Attached CAP will be board approved at the April 21, 2026t BOE meeting. Corrective actions will be completed by June 30, 2026. Thank you, Angela				
	Flagged by Lisa Garland 03/24/2026 10:45 AM FINDING: Net Cash Resources exceeded three months average expenditures which represents incompliance per USDA CFR 210.14 Please submit a required Corrective Action Plan Thank You				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged